

WASHINGTON CITY COUNCIL MINUTES
Regular Meeting – City Hall
June 5, 2023

1. Call to order by Council President Roxanne Schottel.

2. Roll Call.

Present: Jerry Fuhrken, Council Member
Theresa Herrs, Council Member
Terry Morse, Council Member
Carolyn Pinnick, Council Member
Roxanne Schottel, Council Member

Absent: Ryan Kern, Mayor

Staff Present: Carl Chalfant, City Administrator
Denise Powell, City Clerk

Others: Cynthia Scheer, Washington County News
Adam Boyle, Networks Plus
Shannon Rothchild, NexTech
Jerry Kellogg, Washington

3. Citizens Comments.

None.

4. Minutes.

Motion to approve the minutes of the regular meeting held May 1, 2023, by Herrs and seconded by Morse.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Carolyn Pinnick
Roxanne Schottel

5. Appropriations Ordinance 2023-06.

Motion to approve appropriations ordinance 2023-06 by Herrs and seconded by Pinnick.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Carolyn Pinnick
Roxanne Schottel

6. IT Bid Consideration.

Motion to approve the bid for 36-month IT Services from Networks Plus at a cost of \$862.50 per month plus one-time fee of \$462.50 and authorize the Mayor to sign any agreements and addendums by Morse and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Carolyn Pinnick
Roxanne Schottel

Cynthia Scheer left the meeting at 6:45 p.m.

7. Hay Ground Bid.

Motion to accept the bid and authorize the mayor to sign the lease agreement effective upon acceptance of bid from Joss Sawin in the amount of \$200.00 per year for haying rights on approximately 3.1 acres more or less out of the Southwest Quarter (SW1/4) of Section One (1), Township Three (3) South, Range Three (3) East of the 6th P.M. in Washington County, Kansas by Pinnick and seconded by Morse.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Carolyn Pinnick
Roxanne Schottel

8. Old City Hall Demolition.

Motion to accept the bid of Orval Jueneman Dozer Service, Inc in the amount of \$32,000 for the demolition of old city hall to be paid out of the general fund by Fuhrken and seconded by Morse.

Vote: Ayes: Jerry Fuhrken
Terry Morse
Carolyn Pinnick
Nays: Roxanne Schottel
Theresa Herrs

9. 210 W 5th Street Deadline.

The property owner’s deadline to have structure removed and ground leveled, etc. was June 2, 2023.

Jerry Kellogg, owner, was present to discuss his property at 210 W 5th. He stated he has done as much work as he could do in the time allotted and asked the Council if it was enough. City Administrator Carl Chalfant had photos of the property that were taken June 5th for the Council to review.

Consensus of the Council was for Kellogg to continue to work on the property and be present for the July 3rd Council meeting.

10. Summer Employee.

Motion to ratify the hire of Jesse Hoover as summer help at a rate of \$11.50 per hour, retroactive to June 1, 2023, by Pinnick and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Carolyn Pinnick
Roxanne Schottel

11. Power Plant Engine Lease Purchase Agreement.

Motion to approve payment of bill from KMEA Mid-States in the amount of \$10,699.87 to be paid through the UB&T engine lease purchase by Morse and seconded by Fuhrken.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Carolyn Pinnick
Roxanne Schottel

12. Executive Session.

Motion to enter into executive session to discuss applicant for power plant operator/superintendent and employee job performance to include the Council, City Administrator and City Attorney to resume in the Council chambers at 7:36 p.m. by Pinnick and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Carolyn Pinnick
Roxanne Schottel

Motion to authorize the City Administrator to make an offer for summer help at \$11.50 by Morse and seconded by Pinnick.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Terry Morse
Carolyn Pinnick
Roxanne Schottel

13. City Administrator Report.

- a) **Verizon Tower.** James Cardinal, site acquisition specialist with Fortune Wireless, Inc., contacted staff about a proposed new telecom tower in Washington. Consensus of the Council was they were interested in entertaining a proposal to lease a tower site within the city.
- b) **July 4th.** Staff plans to advertise a free swim on July 4th as has been the custom for over 20 years unless the Council has objection.
- c) **Playground Committee.** The playground committee received two proposals from Leathers & Associates. One of them includes the Engineered Wood Fiber as the protective and the other includes poured in place rubber surfacing. The estimated cost with wood fiber is \$368,564.61 and with rubber surfacing is \$515,651.01. The committee would like to review the proposals with the Council at the July meeting.
- d) **Sewer Lining.** Mayer Specialties will be here Tuesday, June 6 to begin sewer cleaning and lining. They will be hanging tags on the affected properties.
- e) **Industrial Park Utility Extension.** A preconstruction meeting will be held at 10 a.m. June 7, 2023 at city hall for the extension of utilities in the industrial park. Contractor Ohlsen Right of Way & Maintenance, Inc., notified the engineer that all materials for the project were delivered earlier than expected and they would like to start work June 12th pending weather.
- f) **Park Restrooms.** The restrooms located on the southwest corner of the City's Park, along Park Road, have not been open since 2018. City Administrator is recommending utilizing the larger (north) existing bathroom to make a family restroom, but has not had time to obtain estimates for the work that needs done. He proposed the smaller bathroom on the south would be torn down.
- g) **Power Plant Engine Update.** The two engines are in the building and sitting on their pads in the power plant. Cooling tower and exhaust frames are in place. Farabee is working on running the plumbing and KMEA Mid-States is working on the electronics and controls.
- h) **Park Lift Station.** Hickman Environmental Services was here last week and replaced the suction pipe on pump one. Everything is working great at this time.

- i) **Substation Transformer Repair.** Repair on the transformer had to be delayed due to an issue with a voltage regulator at the power plant that acted up as the town was being transferred over to generator power. This created a low voltage issue a couple of weeks ago. A new voltage regulator has been installed and staff is waiting for all parties to agree on a reschedule date.
- j) **KDOT Cost Share Award Announcement.** Governor Kelly will announce Cost Share Program award winners on June 6, 2023 at 12:00 noon via “Zoom”. The City applied to the Cost Share Program for Washington East 2nd Street Rehabilitation. If the City doesn’t get the grant, other options will be explored.

14. City Clerk’s Report.

- a) **Budget.** Staff has begun working on the 2024 budget. County tax information should be available by June 15th. A special meeting may need to be requested to meet the deadlines.
- b) **League of Kansas Municipalities Annual Conference.** The League of Kansas Municipalities Annual Conference is Oct. 7-9 in Wichita. Cost is \$250 if registered by July 23. Council members were asked to notify the City Clerk if they wish to attend so rooms and conference reservations may be made.
- c) **Larry Davison Estate, Park Improvements.** Council was given a spreadsheet of designated expenses of the Larry Davison Estate monies and a list of the park improvements turned in by Council members.
- d) **Reports.** The Washington County Senior Citizens Meal Site April 2023 financials and May Fire minutes were given to the Council for review.

15. Reports.

Carolyn Pinnick

- a) **Trespassing.** Discussed trespassing on City property.

Terry Morse

- a) **Campground.** Discussed the 30 consecutive days stay limit at the campground.

Jerry Fuhrken

- a) **Truck Cleanout.** Stated concrete trucks were being cleaned out at the corner of East 3rd and Pierce Streets. City Administrator will visit with company.
- b) **Potholes.** Stated potholes need to be filled.
- c) **Zoning.** Discussed the need for zoning.
- d) **Cemetery.** Stated the cemetery looked nice for Memorial Day.

Theresa Herrs.

- a) **Construction.** Inquired about the construction in the 100 block of West 1st Street. City Administrator stated property owner was putting in a campground and there was another one going in south of Colonial Acres.

Motion to adjourn by Herrs and seconded by Pinnick.

Adjourned at 8:18 p.m.

Denise M. Powell, City Clerk