

WASHINGTON CITY COUNCIL MINUTES
Regular Meeting –City Hall
January 4, 2021

1. Call to order by Mayor.

2. Roll Call.

Present: Ryan Kern, Mayor
Kevin Elder, Council Member
Theresa Herrs, Council Member
Don Imhoff, Council Member
Roxanne Schottel, Council Member

Absent:

Staff Present: Carl Chalfant, City Administrator
Denise Powell, City Clerk

Others: Chris Pannbacker, Washington County News

3. Citizens Comments.

No public comments.

4. Minutes.

Motion to approve the minutes of the regular meeting held December 7, 2020, and adjourned meeting minutes of December 29, 2020 by Schottel and seconded by Imhoff.

Vote: Ayes: Kevin Elder
Theresa Herrs
Don Imhoff
Roxanne Schottel

5. Appropriations Ordinance 2021-01.

Motion to approve appropriations ordinance 2021-01 by Herrs and seconded by Elder.

Vote: Ayes: Kevin Elder
Theresa Herrs
Don Imhoff
Roxanne Schottel

6. GAAP Waiver Resolution.

Motion to approve Resolution 2021-01 authorizing the City of Washington to waiver from generally accepted accounting principles and operate on the cash basis system by Schottel and seconded by Herrs.

Vote: Ayes: Kevin Elder
Theresa Herrs
Don Imhoff
Roxanne Schottel

7. Audit.

Motion to approve the contract with Summers, Spencer & Company, P.A. to perform the 2020 audit contract at the standard hourly rate plus out-of-pocket costs (such as report reproduction, word processing, travel, postage, copies, telephone, etc.) except that the agreeance is that the gross fee, not including expenses will not exceed \$14,750 and the 2022 budget at the standard hourly rate not to exceed \$975 by Elder and seconded by Schottel.

Vote: Ayes: Kevin Elder
Theresa Herrs
Don Imhoff
Roxanne Schottel

8. CIC Agreement & Proposal.

Motion to authorize the Mayor to sign the Annual Peopleware Agreement with Computer Information Concepts, Inc. for 2021 for an amount not to exceed \$4,275 by Schottel and seconded by Herrs.

Vote: Ayes: Kevin Elder
Theresa Herrs
Don Imhoff
Roxanne Schottel

Discussion was held on off-site backup.

9. Water Project Pay Request.

Motion to approve and authorize Mayor Ryan Kern to sign Contractor's Application for Payment No. 10 from Orr Wyatt Streetscapes in the amount of \$409,162.18 for by Herrs and seconded by Imhoff.

Vote: Ayes: Kevin Elder
Theresa Herrs
Don Imhoff
Roxanne Schottel

10. City Administrator Report.

a) **Larry A. Davison Estate.** Staff received notice from City Attorney Elizabeth Hiltgen that the Estate of Larry A. Davison had named the City as a beneficiary for 10% of his estate to be used specifically for the City's park.

b) **Rock Crushing.** Vogts Crushing, LLC, began crushing rock in mid-December.

c) **Water Rate Review.** Staff will be reviewing expense and revenue for the past 12 months, along with projected debt service payments to determine if a water rate increase will be warranted.

11. City Clerk's Report.

a) **USDA Loan.** Sarah Hines, USDA, emailed City Clerk Denise Powell about closing out the RD loan/grant and paying off the temporary financing by the end of March to take advantage of the low interest rates which is currently 1.75%. This would save the City considerably on interest during the 40-year term of the loan. The interest rate at the time of obligation of the temporary financing was 3.125%.

b) **Damage Claim.** December 8, 2020, Blanche Graham turned in a Damage Claim for sewer damage to her basement from an incident on November 14, 2020. She stated she had not filed the claim against her personal insurance as she felt it was due to the City issue. Staff submitted the claim to City's insurance provider, The Dragastin Agency, on 12-8-20. Staff received a bill from EMC Insurance December 21, 2020, requesting payment for the \$1,000 deductible. A copy of the loss summary payout is enclosed for review. Chalfant stated Graham will install a backflow preventer.

c) **Damage Claim.** January 4, 2021, Cynthia Zabokrtsky turned in a Damage Claim for a bill received from Pure Energy stemming from a sewer tap that was not cut open when the company lined the sewer this summer as it was not properly designated on the project plans. Once the problem was discovered City Administrator Carl Chalfant notified Midlands Contracting Inc. who sent someone to open the tap. Consensus of the Council was to pay Pure Energy and give the city's insurance provider a heads up.

d) Reports.

The November 2020 financials for the Washington County Senior Citizens Meal Sites and December Fire Department minutes were given to the Council for review.

Motion to adjourn by Imhoff second by Herrs.

Vote: Ayes:

Kevin Elder
Don Imhoff
Theresa Herrs
Roxanne Schottel

Meeting adjourned at 7:03 p.m.

Denise M. Powell, City Clerk