

SUBJECT	ISSUED BY	EFFECTIVE DATE
SEWER TAP AND/OR STREET, ALLEY & EASEMENT OPENING POLICY	CITY COUNCIL	SEPTEMBER 3, 2013

POLICY STATEMENT:

This policy is to help guide City staff, property owners, and contractors concerning the costs associated with sewer permits, sewer taps, and/or street, alley and easement openings.

PROCEDURE:

Property owners or contractors shall implement this policy for any and all sewer openings and/or street, alley and easement openings, including those for repair, replacement or inspection. The City Administrator and/or City Council may waive the fees for repair work only. A permit and inspection is still required.

1. All sewer openings require a permit before the work is to be started and an inspection before the line is covered back up.
2. Connecting into an old sewer line must be approved and inspected by the City.
3. The City shall provide per the fee schedule the approved sewer connection tap/saddle for all sewer taps.
4. All abandoned sewer lines shall be capped and inspected before they are covered up.
5. Any sewer lines shall be a minimum of schedule 40 pipe.

COST:

Sewer permit & inspection fee -	\$50.00
Sewer connection tap/saddle -	\$100.00
Street opening fee -	\$250.00*
Alleys/Easements	\$250.00 Cash Bond**

*This includes 36 square feet of opening up to 4 feet deep.

Anything over 36 square feet of surface up to 4' deep will be an additional \$6.50 per square foot.

Anything over 36 square feet of surface and over four feet deep will be an additional \$0.56 per cubic foot to be removed.

Alleys and easements shall be returned to their original condition at the cash bond applicant's expense. This includes but not limited to leveling of the trench and all holes, backfill dirt, gravel, rock, and leveling and re-seeding the disturbed area. All holes and trenches shall be filled within two (2) working days. Leveling of the trench, gravel, rock and reseeding shall occur within five (5) working days of the backfilling. If the weather conditions do not allow for this to happen, such as rain or cold temperatures, the cash bond applicant reserves the right to wait until weather conditions improve to complete leveling of the affected areas.

**Failure to return alleys and easements to their original condition will result in the forfeiture of the cash bond to complete the work.

Approved By: _____
Ryan W. Kern, Mayor