

CITY OF WASHINGTON



BID PROPOSAL REQUEST FOR

#2 Dyed Diesel Fuel

Monday, January 7, 2019

INVITATION TO BID

The City of Washington, Kansas, is inviting bids for one tanker of #2 Dyed Diesel Fuel.

Proposals will be received at the City Clerk's Office, P.O. Box 296, 301 C Street, Washington, Kansas 66968, until 1 p.m. Monday, February 4, 2019. All bids should be clearly marked "Diesel Fuel". Faxed bids WILL be accepted. All submitted bids shall be honored for 30 days after the bid opening.

Bids will be reviewed at 1:00 p.m. on Monday, February 4, 2019 in the City Council Chambers and a recommendation made to the City Council for consideration on Monday, February 4, 2019, 7 p.m.

The City of Washington reserves the right to reject any or all bids with or without cause and to waive any irregularities.

If you have questions, please feel free to contact me at (785) 325-2284.

Sincerely,

A handwritten signature in black ink, appearing to read 'Carl D. Chalfant', written over a horizontal line.

Carl D. Chalfant, City Administrator

BID INSTRUCTIONS

for

#2 DYED DIESEL FUEL

GENERAL

The specific gallons purchased will be the decision of the City Council. Staff is requesting to purchase a full tanker. Bid shall include freight, pump charge and any other applicable fees.

DELIVERY

Will be delivered to the City's holding tank located at the Washington Power Plant, Washington, KS 66968. City Staff shall be notified 24 hours prior to delivery. A delivery ticket must accompany the load which must be signed by a city employee and a copy of the ticket given to the employee. Delivery must be made during a city work day between the hours of 8:00 a.m. and 5:00 p.m.

All cost associated with transportation will be bidder's responsibility.

TAXES

This purchase is tax exempt. Appropriate certification will be supplied to the vendor upon request.

BID SHEET #2 DYED DIESEL FUEL

BID PRICE PER GALLON: _____ **TOTAL BID PRICE:** _____

APPROXIMATE DELIVERY DATE _____

Delivered to:
City of Washington
Power Plant
Washington, KS 66968

Representative: _____

Date: _____ Phone Number: _____

Company: _____

Address: _____

Comments: _____