

LIFEGUARD

City of Washington

Pool Department

POSITION SUMMARY

Under the supervision of the Pool Manager and City Administrator, and is non-exempt under FLSA. This position provides supervision over all patrons at the City Swimming Pool. Maintenance of the pool and surrounding facilities to ensure a safe and pleasant experience for all patrons is essential.

ESSENTIAL FUNCTIONS

- Guard and ensure safety of all pool patrons;
- Watch for possible danger and be prepared to react to an emergency at all times;
- Work concessions and admissions;
- Be familiar with and maintain every piece of rescue equipment on site;
- Must know and understand emergency action plan and lifesaving techniques;
- Enforce all pool rules/regulations;
- Clean pool, pool house and public bathrooms;
- Fill out all paperwork;
- Assist with closing pool and moving all patrons to safe location in the event of inclement weather;
- Ability to check chemical balance and assist with maintaining correct chemical balances;
- Follows department policies and procedures;
- Follows safety procedures and practices.

MARGINAL FUNCTIONS

- Report any signs of vandalism;
- Performs grounds keeping duties;
- Assists other departments as needed;
- Performs other duties as deemed necessary or assigned.

QuickView

FLSA: NON-EXEMPT

ADA: APPLICABLE

FMLA: NON-ELIGIBLE

OSHA: BLOODBORNE PATHOGENS

WORKING CONDITIONS:
HAZARDOUS CHEMICALS
ADVERSE WEATHER
MANUAL LABOR

LIFEGUARD POSITION REQUIREMENTS

Experience: No experience is required. Employee is expected to have acquired the necessary information and skills to perform the job within one month of employment.

Education: A current Lifesaving/First Aid and CPR certification. CPR must be renewed annually. All certifications must be completed and on file at City Hall prior to beginning employment.

Technical Skills: A working knowledge of rescue equipment, cleaning procedures, emergency procedures and water testing is required. The ability to count change is required.

Problem Solving: Limited problem solving is required for this position. Most issues are referred to the Pool Manager or Assistant Pool Manager.

Decision-Making: Limited problem solving is required for this position. Most issues are referred to the Pool Manager or Assistant Pool Manager.

Supervision: This employee works with frequent supervision from the Pool Manager, Assistant Pool Manager, and City Administrator. This employee does not exercise any supervisory responsibilities over subordinate personnel.

Financial Accountability: This position is responsible for accepting money and counting change for admissions and concessions. The position must be able to count change and enter information into a cash register.

Personal Relations: Daily frequent contact with the general public, co-workers, and supervisory personnel is expected. Employee is expected to be professional and courteous at all times.

Working Conditions: This employee works in an outdoor environment, and may be exposed to all weather conditions.

Physical Requirements: This position required frequently being wet and sitting for periods in the outdoors and subject to both hot and cool temperatures. The position requires the physical ability to enter the water quickly and provide rescue services to patrons of the pool.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully perform the job.

THIS JOB DESCRIPTION LAST UPDATED IN DECEMBER, 2010