

WASHINGTON CITY COUNCIL MINUTES
Regular Meeting –City Hall
September 6, 2022

1. Call to order by Mayor Ryan Kern.

2. Roll Call.

Present: Ryan Kern, Mayor
Jerry Fuhrken, Council Member
Theresa Herrs, Council Member
Carolyn Pinnick, Council Member
Roxanne Schottel, Council Member

Absent: Terry Morse, Council Member

Staff Present: City Administrator Carl Chalfant
Denise Powell, City Clerk

Others: Ryan Hockett & Dave Savage, Cedar Hills Golf Course
Marcia Funke, Lions Club
Cynthia Scheer, Washington County

News

3. 2022 Revenue Neutral Rate and 2022 Budget Hearing.

Motion to open public hearing to hear public comments regarding the 2023 revenue neutral rate hearing by Schottel and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

Motion to close the public hearing by Herrs and seconded by Schottel.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

Motion to adopt RESOLUTION 2022-04 OF THE CITY OF WASHINGTON, KANSAS TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE by Pinnick and seconded by Schottel.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

Motion to open public hearing to hear public comments regarding the proposed 2023 budget by Herrs and seconded by Pinnick.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

Motion to close the public hearing by Schottel and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

Motion to adopt the 2023 Budget as published by Herrs and seconded by Schottel.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

4. Citizens Comments.

Marcia Funke, Lions Club, visited with the Council about improvements to the south shelter houses in the City's park. Funke stated they would like to add counters, plugins and give them a fresh coat of paint to make them more like the shelter houses at the north end of the park. According to Funke, a family is wishing to make a donation towards the improvements.

Council discussed whether the shelters were structurally sound, to which City Administrator Carl Chalfant stated yes. Council Member Herrs said they appreciate the interest.

5. Minutes.

Motion to approve the minutes of the regular meeting held August 1, 2022 and adjourned meetings held August 9, 2022, and August 23, 2022 by Schottel and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

6. Appropriations Ordinance.

Motion to approve Appropriations Ordinance 2022-09 by Herrs and seconded by Schottel.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

7. Cedar Hills Golf Course Request.

Ryan Hockett and Dave Savage, Cedar Hills Golf Course, asked the Council for approval to construct a 28'x80' cart shed at Cedar Hills Golf Course and for the City to enter into a lease purchase agreement with Cedar Hills Golf, Inc. making the payments. They would like to construct the shed this fall.

Consensus is to check with auditor and attorney to see if the City could legally enter into the lease purchase agreement.

8. League of Kansas Municipalities Voting Delegate.

Motion to appoint Carl Chalfant as a 2022 voting delegate and Terry Morse alternate voting delegate to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities by Schottel and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

9. Sewer Camera Bid.

City Administrator Carl Chalfant noted upon bid opening of the Sewer Camera Bid the word “used” was not in the bid and the City was wanting a refurbished or used machine. Bids were refused and rejected. A new bid packet will be sent out.

10. Armor Coat Purchase.

Motion to purchase 500 tons of Armor Coat from Beatrice Sand & Gravel for \$26.59/ton not to exceed \$13,295.00 by Schottel and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

Chalfant said he is not sure city streets will get chip and sealed done this year, but need to do Cedar Hills as they have waited three years.

11. FNB Fall Fest Requests.

Motion to approve the Loudspeaker/Sound Amplifier permit, Street Use permit, and Special Purpose Vehicle Registration Form Request for Exemption applications from FNB for September 17, 2022 by Herrs and seconded by Pinnick.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

12. Storm Sewer Replacement.

Consensus of the Council was to bid installation of the storm sewer between West 2nd and West 3rd Street at the intersection of Crest running south. City Administrator Chalfant stated it has been in the plans for three years. Staff is still playing catchup and needs to get it put in to solve the drainage issue at Crest and West Second street.

13. EMS Wages.

Motion to increase the Emergency Medical Responder weekend on call hourly rate from \$2.19 per hour to \$3.35 by Herrs and seconded by Pinnick.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

14. EMT Applicant.

Motion to approve contract with Auston Donovan for Emergency Medical Technician training by Herrs and seconded by Pinnick.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

Motion to authorize the Mayor and Service Director to sign Education Incentive Grant documents for the EMS Service for Auston Donovan by Herrs and seconded by Pinnick.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

15. Water Tower Pay Request.

Motion to approve and authorize Mayor Ryan Kern to sign Contractor’s Application for Payment No. 3/Final from Utility Service Company in the amount of \$12,241.91 by Schottel and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

16. Underground Wire Project.

Council discussed a quote from Mike Schmaderer, KMEA Mid-States, to assist pulling and terminating underground wire for the conversion for two feeder lines at North B Street at a cost of \$7,475. Consensus of the Council was to put together a spreadsheet on where the electric fund is financially for the year.

17. Boiler Relocation Quote.

Council discussed a quote not to exceed \$7,450.00 from Mike Schmaderer, KMEA Mid-States, to relocate the boiler at the power plant. Council members discussed bills coming in every month for the installation of the two engines which was to be an all-inclusive bid. City Administrator Chalfant stated some of this was not known until it was laid out.

Council asked staff to put a list and cost of all work that needs to be done.

18. Emergency Permit Approvals.

Motion to allow City Administrator to sign Emergency Street Use Permits upon approval of Mayor by Schottel and seconded by Herrs.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

Recently a Street Use Permit was issued to Bob’s Locker upon Mayor Ryan Kern authorizing City Administrator Chalfant to sign the permit. Mayor Kern stated it was a business and it needed done right away. The Council authorized the City Administrator to sign Emergency Street Use Permits as necessary on behalf of the City of Washington, when there is an urgent, immediate, or time-sensitive matter that cannot wait until the next council meeting.

19. City Administrator Report.

a) **KM HotBox.** The KM Hotbox 4-ton Dump Diesel was delivered Aug. 18, 2022.

b) **Internship.** Consensus of the Council was they are interested in sponsoring a former local student enrolled at Pratt Community College at the Garden City location to become a lineman if there is money in the City’s budget. The student has asked if the City would sponsor his internship. The City would be required to pay the student while he works as an intern. Staff is obtaining information from other utilities on wages for interns.

c) **Stop Signs.** Sheriff Justin Cordry ordered the temporary placement of stop signs at 8th and Grove Streets in response to complaints and traffic safety concerns due to the Highway 36 project. Once the project is complete, if the Council chooses to leave the stop signs in place an ordinance would be required to be drafted, adopted and published. There are at least two other uncontrolled intersections, A & 6th Street and E & 6th Street, that may need to be reviewed at that time.

Council discussed asking the KDOT for assistance for road repairs on the City’s streets due to the Highway 36 construction. City Administrator Chalfant will visit with KDOT.

d) 210 W 5th Street.

City Administrator Carl Chalfant presented a statement of his findings on the structure located at 210 West 5th Street. Chalfant found the dwelling on the subject property is structurally unsafe due to damage as a result of a fire. It is currently a habitat for critters and/or rodents, and is unfit for human habitation.

Motion to adopt Resolution No. 2022-05, A RESOLUTION DEEMING AND DECLARING IT NECESSARY TO HOLD A HEARING TO DETERMINE IF CERTAIN STRUCTURES LOCATED IN THE CITY OF WASHINGTON, KANSAS, HEREIN DESCRIBED ARE UNSAFE, DANGEROUS, OR UNFIT FOR HUMAN USE OR HABITATION by Schottel and seconded by Pinnick.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

e) CIPP. Mayer Specialty has been installing the cured-in-place piping of the sewer lines. Mayer is waiting on material to complete the final two lines.

f) Playground Committee. The playground committee will be having a meeting on Sept. 20, 2022, at 7 pm at the emergency services building meeting room. They will provide updates to council as they move forward.

g) Emergency Street Use Permit. After talking to Mayor Ryan Kern on August 31, 2022 at 4 p.m. an emergency street use permit was issued to Bob's Locker. A copy is enclosed.

h) Washington County Hospital Lunch. The Washington County Hospital provided an appreciation lunch at Noon August 30, 2022 for City Staff. Staff was very grateful.

i) Rotary Pickleball Court.

City Attorney Elizabeth Hiltgen delivered a Memorandum of Understanding to staff to present on behalf of the Washington Rotary Club for the Pickleball Court. Hiltgen stated although the Rotary said there would be no expense to the City originally, they are requesting consideration of \$5,000-\$10,000 in assistance. City Administrator Carl Chalfant discussed lighting of the pickleball court and will look into the cost to the City for installation.

No action was taken.

20. City Clerk Report.

a) Bipartisan Infrastructure Law (BIL). City Clerk Powell attended a North Central Regional Planning Commission Round Table discussion on the Bipartisan Infrastructure Law (BIL) August 16th in Salina. The City currently is working on several projects that grant funding may be available for as well as potential new projects.

b) Reports. The Washington County Senior Citizens Meal Site July 2022 financials and Fire Department minutes for August were given to the Council for review.

21. Reports.

Schottel.

a) Thank you. Schottel thanked the City for patching and overlaying 2nd Street.

Kern.

- a) **Horse Soldier Dedication.** Kern asked if staff would paint the curbs and lines on the street prior to the Horse Soldier dedication.

Motion to adjourn by Schottel seconded by Fuhrken.

Vote: Ayes: Jerry Fuhrken
Theresa Herrs
Carolyn Pinnick
Roxanne Schottel

Meeting adjourned at 8:27 p.m.

Denise M. Powell, City Clerk